Thank you and praise God that you have offered to volunteer to work with our children. Serving our children and helping them to grow in their faith is an important task. Keeping them safe in a dangerous world is also an important task. For that reason, all persons that offer to volunteer to work with our children will be subject to a background check. Participation in the background check process is voluntary; however refusal to participate will prevent you from being allowed to volunteer in ministries that directly involve work with children.

If you choose to continue with the background check process, please complete the attached form (one person per form). Be assured that we are conducting these background checks in full accord with Minnesota state law. This includes the following:

1) You must be notified that a check will be done.
2) You must be given the opportunity to disclose any convictions.
3) You may have access to a copy of the background check report and any record that forms the basis of the report.
4) You have the ability to challenge accuracy of the data under the Data Practices Act.
5) You must receive notice if you are being denied the position because of the report (reasons for denial may include, but are not limited to: convictions of child abuse crimes, murder, manslaughter, felony assault, any assault against a minor, kidnap, arson, criminal sexual conduct and prostitution crimes).
6) You are not required to directly or indirectly pay for the background check.

In addition to these legal requirements, we want you to know that all background checks (including the information that you provide) are conducted and reviewed only by the Board of Elders together with the Pastor. All reports will remain strictly confidential. To help ensure that any information that you provide remains confidential, please return completed forms directly to one of the Elders or Pastor.

Thank you for your support as we do our best to take care of the children God has given to us!
NEW LIFE CHURCH – LUTHERAN
BACKGROUND CHECK AUTHORIZATION

Name (print): ________________________________________________________________

First  Middle  Last

Social Security Number: ___________________________ Date of Birth: ____________

Former Name(s) and Date(s) Used: ___________________________________________

Current Address: __________________________________________________________

Street  City  State  From-To

Previous Address: __________________________________________________________

Street  City  State  From-To

Previous Address: __________________________________________________________

Street  City  State  From-To

Telephone Number (home): _________________________________________________

Telephone Number (cell): ___________________________ _______________________

Driver’s License Number and State: ____________________________________________

The information contained in this application is correct to the best of my knowledge. I hereby authorize NEW LIFE CHURCH – LUTHERAN and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for volunteer purposes. I understand that the scope of the consumer report/investigative consumer report may include, but is not limited to the following areas: verification of social security number, current and previous residences, employment history, educational background, character references, drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state or county jurisdictions, driving records, birth records and any other public records.

I further authorize the Department of Public Safety, Bureau of Criminal Apprehension, Department of Corrections, Administrative Office of the Courts, Sexual Offenders Registry, and the Department of Criminal Justice to divulge any and all information, verbal or written, pertaining to me, to NEW LIFE CHURCH – LUTHERAN or its agents. I further authorize the complete release of any records or data pertaining to me that the above named agencies may have, to include information or data received from other sources.

I hereby release NEW LIFE CHURCH – LUTHERAN, the above named agencies, and their agents, officials, representatives, or assigned agencies, including officers, employees, or related personnel both individually and collectively, from any and all liability for damages of whatever kind, which may, at any time, result to me, my heirs, family or associates because of compliance with this authorization and request to release.

SIGNATURE: ___________________________ DATE: ___________________________